

Our mission is to assist citizens of less-developed countries of the world to provide for the education of their children. Our focus is to continue to stimulate and encourage lifetime learning and reading habits among African children.



Wings of The Dawn

## 10th ANNUAL REPORT

**FISCAL YEAR ended June 30, 2006**

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*Dear Friends of WOD,*

*First and foremost, I would like to thank each and every one of you for your ongoing support to the mission and vision of the organization. Another fiscal year has gone by and we thank God for his blessings and mercy.*

*Everyday I think about the path that life has carved for each and every one of us, I can't help think about the generous donors, volunteers, administrative staff and partner organization that have accompanied us in our ongoing effort to teach the children of Africa, so that they might have where to eat for a lifetime. As I watch related news about children education in Africa as well as looking at the pictures of several school children that we have touched with our donated educational materials smiling and excited I can not help but to thank God for bringing each and everyone of us together to make this happen.*

*Although this past year has been slow to implement our project due to lack of funds and committed volunteers to help coordinate our programs. As a result of this concern most of our energy was directed on recruiting and sustaining committed administrative volunteers to help coordinate and assist the executive director in implementing related programs and projects. With this in mind we were able to grow our board membership as well as increase the number of our committed volunteers, which has help us develop a complete marketing promotional package for the organization.*

*This year we established a partnership with Women's Consortium of Nigeria (WOCON) an organization that is committed to improving education awareness in rural communities of Nigeria where child labor and trafficking is highly visible.*

*As we walk hand in hand together in this journey to provided educational materials to the children of Africa, inspiring us to be the voice for the voiceless demanding education and better life, we hope we can inspire you to continue your generous financial support to help us accomplish our mission. No matter how small it's, it will surely go a long way.*

*In His Joy,*



*Ade Otenaike  
Executive Director/President*

# Wings of the Dawn In a Nutshell

## 1. Date established

December 1996

## 2. Vision Statement

WOD vision is to expand these operations to include:

- Facilitating the training of teachers in these countries by providing educational scholarships
- Developing and supporting learning resource centers in rural communities that provide computer technology and internet access
- Facilitating more opportunities for African children to visit schools in the United States through its Adopt-A-School program

## 3. Mission Statement

The mission of Wings of the Dawn International Institute is to assist citizens of less-developed countries of the world to provide for the education of their children. Our focus is to continue to stimulate and encourage lifetime learning and reading habits among African Children. Since its inception the organization has fulfilled this mission by shipping educational materials, primarily books, in English and Portuguese to Gambia, Mozambique and Nigeria.

## 4. Description of the project/program.

The project's primary purpose is to collect educational materials and supplies and ship collected materials to schools and libraries in Nigeria and Gambia. WOD project in Nigeria and Gambia will meet the needs of children ages 6 through 16 and people generally who resides in Nigeria and Gambia.

The proposed work will primarily address the problem of literacy among African children in the Nigeria and Gambia.

The project we are developing will increase the availability of reading material for students, and encourage reading habits, while assisting teachers by supplying them with the necessary resources to use in their classroom instruction.

If a grant is made to the organization, the funds will be used for transportation of books collected from various parts of Dallas/Fort Worth metropolis to one collection and storage site, shipment of one full 20ft container to either Nigeria or Gambia, Book counting, sorting, storage and incidentals.

## 5. Data on success (for example: over x number of years of operation, x number of books have reached x number of children in the following African countries)

Since 1999 we have shipped and distributed over 131,000 of educational materials and supplies from the United States of America and Brazil to Africa. These books were distributed among schools, libraries and relief organizations in Nigeria, Mozambique and Gambia. The organization has provided educational materials to partnered organizations, resource center selected schools and libraries in rural communities of Nigeria, Mozambique and Gambia.

**6. Data on impact (the delivery of books has resulted in the following impact--describe the positive impact that your program is having on the lives of African children)**

The Key beneficiaries are rural and urban and youths alike within and around project area, impact areas have covered 5 LOCAL Govt Areas with over 50 communities directly impacted having a population of an average of 5000 per community and children form the major percentage and has been most affected by the project.

**7. Listing of current partnerships and donors**

Program Partner:

- CEDSI Nigeria
- WOCON Nigeria
- AREF Nigeria
- WOD Chapter Office Gambia
- African Refugee Foundation Nigeria
- ADPP in Nhamatanda Mozambique
- Humana People to People Mozambique
- African Children Libraries Oregon USA

Program Donors:

- Individuals
- Board Members
- Charitable Recycling

**8. Generally how much does it cost per month to manage the operation?**

We usually allocate \$3,000.00 in our budget yearly to cover administrative cost such as phone, mail, supplies etc. Since we are all volunteer organization there is no paid staff, which has hindered our growth.

Our goal is to be able to identify funding source to administer paid staff for daily operations.

**9. Generally how much does it cost to ship a "regular" shipment of books?**

The cost to ship a regular shipment to our current country of operation is listed as follows:

- US\$ 3530.00 per 20FT Container From Dallas to Lagos, Nigeria
- US\$ 4050.00 per 20FT Container From Dallas to Port Harcourt, Nigeria
- US\$ 3875.00 per 20FT Container From Dallas to Banjul, Gambia

***North Eastern base of operations are even cheaper shipping.***

**10. The type of partnerships WoD NEED with corporations?**

We would like to develop a relationship with corporation to help fund our program expenses i.e. shipment of educational material or assist in shipping the material. We would also like to develop an ongoing relationship to help provide volunteers that will be traveling to the project area to provide training for teachers and librarians.

Many individuals want to participate but donating their books and magazines. What is needed is a corporation to be a collection point. The larger plan is to collect the books,

sort, and load a shipping container that is sponsored by that company and their employees to also add in their surplus papers, folders, other office supplies and surplus equipment particularly bookcase/shelving. These integrated supplies and books within their shipping container can be a mini-library unto itself going over there.

The real dream is to get a company to fund our efforts to get a mini-library designed and build by different groups to be packed compactly for reassembly as a kit by the community. This will get the communities in rural Africa focused on their use of the materials and to organize for the next size needed.

#### **11. Any specific partnerships like FedEx or UPS that WoD need?**

- DHL, American companies doing business in Africa. Could they be a drop off point for books (FedEx & UPS have retail sites). OR for the months of January-March after the Christmas rush, offer a discount for individuals to ship their books (particularly elementary level).
  - Even to serve as a drop off point for those months in a limited area for a trial basis would help. Then WoD could focus on volunteers in that area.

#### **12. What WoD are willing to offer corporations for their support?**

We will promote the companies in our newsletter, marketing publications and our website.

This provides a great opportunity for corporations to teach leadership skills within their company for their future managers to get involved globally for social good.

Provides a great employee participation event for internal team building and increases the awareness of global needs. A company's participation provides a wide range of community benefits at a low cost from just collecting and completely packing books and material in a shipping container they can claim ownership, to a chance to broaden that collection into their surrounding individuals in the community. This way by sponsoring the shipping of many more containers in a very short time (again at low cost by merely being a collection point) the benefits for the schools and African communities are very tangible and can be a source of pride for their employees to see the impact of such a simple action of collecting used books and magazines can have across the globe.

WoD can provide a simple but successful closure for their participation by showing the results of the participation rather quickly and in a very visible way. The impact of this low cost participation can create exposure in their global awareness to meeting needs and have a very positive effect on those employees who participated.

Partnering with WoD will give your company a greater exposure in marketing your services and product within the international environment, while your organization join us in an ongoing effort to continue to encourage lifelong reading and learning habit among the children of Africa,

## **Moving forward with WOD Current Initiatives:**

### **Adopt-A-School** *(current)*

This program is promoted by developing a relationship with partner elementary school in the United States and rural elementary school in Africa, where students of similar grade begin a formal relationship by writing friendly letter to one another in relation to geographical location, weather, lifestyle and subject discussion (letters are screened by school officials and WOD personnel prior to delivery). This offers school administrators and personnel's of partner schools to evolve into developing strategic approach to assist partner schools in Africa to improve process and procedure best practice to achieve and enhance their educational growth. This program will encourage and promote educational counseling, mentoring at-risk-student. WOD officials will assist in administering and implementation monitor the implementation process of the program to improve self-esteem of African children in rural communities of Africa. Program Coordinator Ade Otenaibe/Kemi Ogundeko

### **Web Presence for African Children**

This is an extension of the adopt-a-school program; the goal of this program is to develop a basic web presence for schools that participate in the program. Website project will be initially developed and implemented by WOD officials; the goal is to eventually train students from schools that are currently participating in the program the art of basic website development. The Basic Web Design and Intro to Internet tutorial and training will be administered by WOD personnel on an on-going basis. Ade Otenaibe

### **Back-Pack for African Children**

This program is an extension of our ongoing project providing educational supplies to elementary age students in rural communities of Africa. Corporate entities and individuals, schools and religious organizations are encouraged to promote supply drives to collect and stuff back-packs with educational supplies like pencils, notepad, binders, assorted pens, protractors etc so we can continue to serve the community. Program Coordinator Shingy Chando

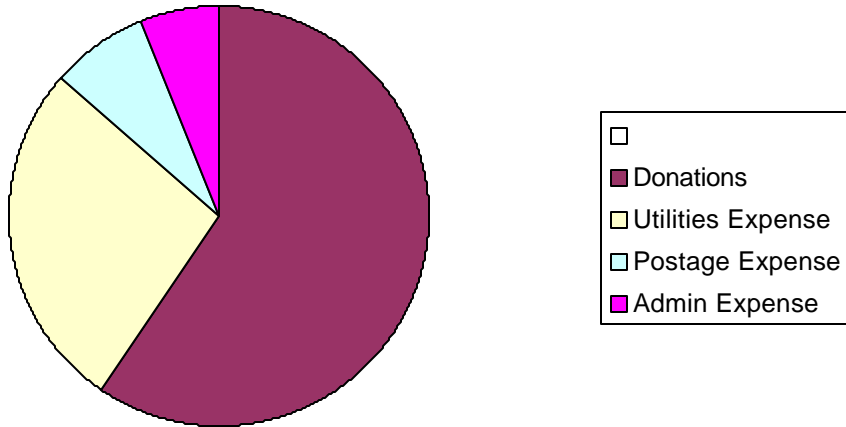
### **Library for Africa.** *(Future)*

This program is an initiative of WOD resource center with a goal of establishing a central location in the communities that we are currently serving where children will have ongoing access to educational resources during and after school hours with access to internet technology to continue to encourage life long reading and learning habit among African Children. Program Coordinator Ade Otenaibe

## Financial History for Fiscal 2006

Donations	\$ 1,224.42
Utilities Expense	\$ 558.15
Postage Expense	\$ 151.14
Admin Expense	\$ 127.16

### WOD Financial Allocation





# Cash Budget for Fiscal 2007

WORKING CAPITAL (INCLUDING PROJECTED INCOME)

## INCOME

CFC	0.00
Fund Raising Events	5000.00
Foundations and Grants	5500.00
Direct Donations and Others	<u>4200.00</u>
<b>Total Projected Income</b>	<b>14600.00</b>
Cash Surplus from FY 2006	279.60

**Total Working Capital** **14878.60**

## PROJECT PROGRAM EXPENSES

I.	**Program A - US/Africa	
A.	Shipping	
	I. US to Africa	
	a. Carrier (for 20' shipping container)	4050.00
	b. Book counting and incidental	500.00
	c. Transport & storage within U.S.	500.00
	<b>Total Shipping</b>	<b>5,050.00</b>
B.	Travel	
	**1.US to Africa	
	a. Air Transportation	3000.00
	b. Boarding/Exp. (\$100 x 14 days)	1400.00
	c. Visa	150.00
	Total Travel	4,550.00
C.	Adopt-a-school Program Expenses	1200.00
	Librarian/Teachers/Students Training Program	
	<b>Total Program Expenses</b>	<b>10,800.00</b>

## PROJECT OPERATING EXPENSES

A.	Fund Raising Event	
1.	Stationary	200.00
2.	Printing (Souvenir Program)	200.00
3.	Postage	300.00
4.	Signage	200.00
5.	Awards/Prizes	300.00
6.	Facilities Rental	1000.00
B.	Public Relations	100.00
	<b>Total Fund Raising</b>	<b>2,300.00</b>

I.	Administration	
A.	Postage	200.00
B.	Office Supplies & Stationary	250.00
C.	Telephone	660.00

D. Insurance	0
E. Printing and copying	350.00
F. Audited Financial Report	1,200.00
<b>Total Administration</b>	<b>2,660.00</b>

**Total Projected Operating Expenses** **4,960.00**

**Total Projected Program & Operating Expenses** **\$15,760.00**

***Income:***

*Includes account balance, company donations and Individual donations.*

***Shipping:***

*Includes transportation and storage, book counting and incidentals, carrier for shipping container*

***Travel:***

*Includes transportation cost to conduct feasibility studies, material inspection, visa, boarding and additional fund to support additional staff expenses.*

***Adopt-a-School:***

*Fund allocated to support Adopt-a-School program.*

***Fund Raising:***

*Includes facility rentals, printing, stationary, postage, signage and award prizes.*

***Administrative:***

*Includes audited financial report, printing and copying, postage, international courier, local/long distance telephone charge, office supply and stationary*

***\*\* Government Waiver availability and approved MOU determines what country in Africa project will be implemented.***

***Surplus, IF ANY, to be used for operating capital for Fiscal Year 2008 and to initiate expansion of programs in that year.***

## **General Governance in a Nut-Shell**

The duties of the various bodies within Wings of the Dawn International Institute for Children are determined by the laws of the State of Texas and by the organization governance policy and By-Laws. This organization governance policy is decided by the Board of Directors (Board).

The Board and the Executive Director are responsible for the management of the Organization. Other governance bodies have an assisting and supporting role. WOD prepares annual and interim financial statement according to general accounting principle. The Organization's head office is in Fort Worth, Texas. We are also in the process of establishing a chapter office in The Gambia; there are Program Officers in The Gambia and Nigeria. Presently the Board has not decided to identify an independent auditor due to the current size of the organization. To the maximum extent possible, organization actions and records are taken and recorded appropriately.

The decision-making bodies with responsibility for managing the Organization are the Board and the Executive Director. The operations of the Organization are coordinated through the Executive Director and volunteer members. Day-to-day operational responsibility rests with the project area and assigned volunteer members with related task.

### **Board of Directors**

WOD is managed by the Board under the organization By-Laws and principles. According to the organization articles of incorporation, the Board currently consists of 5 volunteered members appointed by vote at the Annual Board Member Meeting. All directors are required to be active with hands-on approach with the organization activities. And to disclose circumstances that might be perceived as a conflict of interest.

- The Board supervises the operation and management of WOD and decides on significant matters relating to strategy, investments, organization and finance.
- The Board is responsible for overseeing management and for the proper organization operations. It is likewise responsible for overseeing the proper supervision of accounting and control of financial matters.
- The Board has defined a working order, the principles of which are published in the annual report and on the organization's website.
- The Board elects a Chairman and a Vice Chairman from among the Board members and appoints the Executive Director and Vice President.
- The Board approves the organizational structure.
- The Board evaluates its performance annually.
- The Board also reviews the By-Laws annually and amends it when required.
- The Board meets regularly on a monthly members meeting at least ten times a year.

## **Principles of Accountability and Control**

1. The president / executive director has supervisory responsibility for the treasurer of Wings of the Dawn and each affiliate.
2. All financial books and records are kept in a manner consistent with Generally Accepted Accounting Principles.
3. All financial books and records are open for public inspection at corporate headquarters during normal business hours upon request.
4. An annual report is prepared within three months after the close of each fiscal year. This report will account for the current financial status of the organization and describe all material progress made with the projects of the organization. A copy of the annual report is sent automatically to each major donor (one who contributes at least \$5,000 in the applicable fiscal year) and to all other donors upon specific request. The annual report is also made available to the general public on the Internet, or at corporate headquarters during normal business hours upon request. The Internet version may be freely downloaded. A non-donor may also have a hard copy of the annual report furnished to him by mail, at cost, upon request.

## **(General Mode of Operation)**

1. We will stay abreast with available information concerning developments in the field of education in our project countries. This includes compiling and updating our school "shopping list" based on needs determined by both current reports and personal visits by our personnel to the project countries.
2. Each year, at least one Board representative will visit each project country to assess needs, search for new qualified recipients of gathered materials, coordinate distribution of materials shipped, and evaluate and adjust allocations previously made.
3. We will continue soliciting gifts in kind of books and school supplies from donors in the United States.
4. We will continue our program of soliciting monetary contributions from individuals, charitable foundations and contributions of money and service from multinational corporations and NGOs doing business in our project countries in order to finance and arrange for shipping of donated materials and expand our programs.
5. We will continue collected materials of English language from the United States. In this connection, we will continue coordinating with local and multinational NGOs and government authorities in identifying schools and community groups for receipt of the materials we gather and send. Partnering NGOs normally will bear the costs of bringing the shipped materials from the port of destination to the places in the country where they will be ultimately used. Local NGOs will also see to their proper use. Annual visitors from our organization will also verify that materials previously shipped are being properly utilized.
6. Once our program of collecting and sending books and school supplies is well established in one location, the program will be expanded to other communities and countries, such as Ghana. Such communities and schools that are candidates for receiving materials from this organization must have a good record of community involvement, physical infrastructure, and a willingness to work out their own problems if necessary without outside help. Ideally, there should be a spirit of pro-activeness in the community.
7. Future projects may include training and assisting in the establishment of school and library organization and construction. However, such projects will not be undertaken until we have the personnel and financial means to institute such new projects while continuing to operate our original book collection and shipping projects.

## **Staff Personnel**

### **BOARD OF DIRECTORS:**

#### **OFFICERS:**

1. Adeoye E. Otenaike, Executive Director/Chair
2. Andrew Lee, Member
3. Jo Baker, Member
4. Segun Oshin, Member
5. Elizabeth Otenaike, Member
6. Staci Kirpach, Member

### **Staff Personnel**

1. Christy Okhihuare, Officer
2. Nicholas Kopay, Officer
3. Rick Giberson, Officer
4. Art Rose, Officer
5. Yinka Adetola, Officer
6. Funmi Otenaike, Treasurer
7. Melvin Freeman Administrative Officer
8. Shingsai Chando Administrative Assistant
9. Aaron Otenaike Officer
10. Simone Otenaike Officer
11. Jide Oriola Officer
12. Andrew Duya Program Officer (Nigeria)
13. Kemi Ogundeko Regional Program Officer (West Africa)
14. Exodus Kilanko Program Officer (The Gambia)